

From: [Neff, Jennifer](#)
To: [Nagar, Ila](#); [Carmichael, Phoebe](#)
Cc: [Cravens-Brown, Lisa](#); [Sanchez Loza, Dinorah](#); [Krok, Jessica](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)
Subject: Islamic Studies 3205
Date: Monday, October 28, 2024 9:54:00 AM
Attachments: [image001.png](#)
[Islamic Studies 3205 Themes 2 Feedback.docx](#)

Good morning,

On Thursday, October 17th, the Themes 2 Subcommittee of the ASC Curriculum Committee and the Theme Advisory Group for Citizenship for a Diverse and Just World reviewed a GEN Theme: CDJW with Research and Creative Inquiry High-Impact Practice request for Islamic Studies 3205.

The reviewing faculty approved the GEN Theme: CDJW request with **contingencies** and *recommendations*. As for the High-Impact Practice: RCI request, the reviewing faculty declined to vote at this time and offer additional feedback to be addressed should the department wish to continue to pursue the HIP. For your convenience, I have attached a copy of the feedback to this e-mail and have also pasted it below my signature.

As a reminder, **contingencies** (in bold below) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process. *Recommendations* (in italics below) should be implemented when the course is next taught. Again, each feedback item related to the HIP request must also be addressed and resubmitted for HIP approval.

I will return Islamic Studies 3205 to the department queue via curriculum.osu.edu in order to address the feedback below/attached.

Should you have any questions about the feedback of the reviewing faculty, please feel free to contact Lisa Cravens-Brown (faculty Chair of the Themes 2 Subcommittee, cc'd on this e-mail) or me.

Best,
Jennifer



THE OHIO STATE UNIVERSITY

Jennifer Neff

Curriculum and Assessment Assistant

The Ohio State University

College of Arts and Sciences

ASC Curriculum and Assessment Services

306A Dulles Hall, 230 Annie and John Glenn Ave, Columbus, OH 43210

614-292-3901 / asccas.osu.edu

Pronouns: she/her/hers

GEN Theme: CDJW request:

- **Contingency:** The reviewing faculty request that the course meeting times be clearly outlined in the syllabus to show that the course is satisfying the credit hour requirement. A 4-credit hour course needs to meet at least 220 minutes per week. The current syllabus does not make it clear whether this is indeed happening. If the course meets twice a week, each meeting should be 110 minutes long. (On the other hand, should the department wish to only address the contingencies in order for this course to be approved as a 3-credit Theme course *without* the HIP aspect, the course should meet for at least 160 minutes per week in order to operate as a 3-credit Themes course. If the department chooses to go this route for approval, which would lead to syllabus and course structure changes, the Subcommittee requests that the department continue to demonstrate through the syllabus that the course can effectively function as an advanced, 3 credit hour Theme course without the HIP elements.)
- **Contingency:** The reviewing faculty ask that Theme generic ELO 2.2 be more wholly linked to the assignments within the course. For students to successfully fulfill this ELO, it is crucial that the course include clear reflection components that emphasize the development of students' understanding of citizenship as learners rather than reflection upon the methods of the research process itself.
- **Contingency:** The reviewing faculty note that there are two weeks (week 1 and 14) in the course where there are no assigned readings, which raises concerns about how the course can be perceived as an advanced Themes course. The reviewing faculty ask the department to address this by integrating relevant readings or materials into these weeks in order to maintain the rigor of the Theme expectations and to meet Theme generic ELO 1.2.
- **Contingency:** The reviewing faculty ask that a cover letter be submitted that addresses all changes made as a result of their feedback.
- **Recommendation:** The reviewing faculty recommend that the department use the most recent version of the mental health statement if they wish to keep the statement in the syllabus. The statement was updated to include the new Suicide and Crisis Lifeline number. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 15]
- **Recommendation:** The reviewing faculty recommend that the link below be added to the bottom of the religious accommodations statement, as it is a part of the required text. Please feel free to copy and paste this link into the statement directly from the Subcommittee's feedback. Otherwise, the full statement with the links can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 16]
 - **(Policy: [Religious Holidays, Holy Days and Observances](#))**
- **Recommendation:** The reviewing faculty recommend that the department use the most recent version of the university's recently updated diversity statement if they wish to keep it in the syllabus. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).

[Syllabus p. 16]

High-Impact Practice: Research and Creative Inquiry request:

- The reviewing faculty are unclear on the structure of the weekly meetings and asks that the department clarify how the meetings will remain engaging during weeks when less content is being covered (e.g., presentations weeks when listening to presentations is not enough to justify the HIP). The department might consider structuring the course with an additional class meeting focused specifically on the High-Impact Practice aspect (in addition to the two regular weekly meetings). While this course appears to offer a robust 3 credit hour experience with a wonderful research paper, the additional hour dedicated to research training is not evident in its current structure.
- The reviewing faculty ask that the department provide clarity on how the meeting times for this 4-credit course will be allocated. Specifically, how long will the weekly day 1 and 2 meetings last? Will they extend beyond the typical 80 minutes? The total class time per week should amount to approximately 220 minutes and this should be clearly defined in the syllabus.
- The reviewing faculty struggle to view the use of the library as adequately meeting the scaffolding and mentoring component of the HIP, as this seems to be a more foundational skill rather than aligning with the advanced level of HIP Themes courses—in this particular case a more advanced Research and Creative Inquiry experience. The reviewing faculty ask that the department revisit this to ensure that the course is incorporating the appropriate level of advanced research.
- The reviewing faculty note that there are two weeks (week 1 and 14) in the course where there are no assigned readings, which raises concerns about how the course can be perceived as an advanced Themes course. The reviewing faculty encourage the department to address this by integrating relevant readings or materials into these weeks in order to maintain the rigor of the Theme expectations and to meet Theme generic ELO 1.2.
- The reviewing faculty ask that a cover letter be submitted that addresses all changes made as a result of their feedback.